



Workplace Health and Safety Queensland

Site inspection checklist

NOTE: *This list is not exhaustive and does not replace or reduce the obligation of the principal contractor, sub-contractors, workers or schools to undertake their own detailed risk and hazard identification and develop their own risk management plan.*

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Site inspection checklist

Elements		Sub-elements	Observations/Comments	
1.0 Administrative requirements <i>(Part 20, Division 2, Workplace Health and Safety Regulation 2008)</i>	1.1	<ul style="list-style-type: none"> Construction safety plan available 		<input type="checkbox"/>
	1.2	<ul style="list-style-type: none"> Construction safety plan amended as required 		<input type="checkbox"/>
	1.3	<ul style="list-style-type: none"> Construction safety plan and Work methods statements readily available and accessible 		<input type="checkbox"/>
	1.4	<ul style="list-style-type: none"> Processes implemented for monitoring and reviewing controls 		<input type="checkbox"/>
	1.5	<ul style="list-style-type: none"> Processes implemented and followed for incident and injury recording and reporting 		<input type="checkbox"/>
	1.6	<ul style="list-style-type: none"> Records of certificates and licences (<i>Schedule 5 WHS Reg 2008</i>) 		<input type="checkbox"/>
	1.7	<ul style="list-style-type: none"> Training records maintained for person/s training in prescribed activity 		<input type="checkbox"/>
	1.8	<ul style="list-style-type: none"> Registrable plant registered as per <i>Division 1 WHS Reg 2008</i> 		<input type="checkbox"/>
	1.9	<ul style="list-style-type: none"> Registrable plant design registered s per <i>Division 2 WHS Reg 2008</i> 		<input type="checkbox"/>

	1.10	• Building and construction work notification provided if cost >\$80 000		<input type="checkbox"/>
	1.11	• WMS available and followed for each high risk activity (including subcontractors)		<input type="checkbox"/>
	1.12	• General safety induction sighted and records maintained		<input type="checkbox"/>
	1.13	• Site-specific safety induction provided and records maintained		<input type="checkbox"/>
	1.14	• Site rules appropriately displayed and enforced		<input type="checkbox"/>
	1.15	• Incident and injury reporting and recording completed		<input type="checkbox"/>
	1.16	• WHSO appointed where required		<input type="checkbox"/>
	1.17	• Workplace consultative arrangements in place		<input type="checkbox"/>
	1.18	• PPE provided, used and maintained		<input type="checkbox"/>
2.0 Housekeeping <i>(Part 20, Division 2, Subdivisions 6 and 7 Workplace Health and Safety Regulation 2008)</i>	2.1	• Access, including stairwells (clear and adequate width)		<input type="checkbox"/>
	2.2	• Safety signs		<input type="checkbox"/>
	2.3	• Waste storage and removal		<input type="checkbox"/>
	2.4	• Materials storage		<input type="checkbox"/>
	2.5	• Ventilation provided		<input type="checkbox"/>
	2.6	• Dust exposure managed		<input type="checkbox"/>
	2.7	• Lighting provided		<input type="checkbox"/>
	2.8	• Biological hazards controlled		<input type="checkbox"/>
	2.9	• Protrusion risks controlled (e.g. starter bars)		<input type="checkbox"/>
	2.10	• Penetrations controlled		<input type="checkbox"/>

3.0 Confined spaces <i>(Part 18, Workplace Health and Safety Regulation 2008)</i>	3.1	<ul style="list-style-type: none"> All confined spaces identified 		<input type="checkbox"/>
	3.2	<ul style="list-style-type: none"> Risk assessments completed and documented 		<input type="checkbox"/>
	3.3	<ul style="list-style-type: none"> Written authority required to enter 		<input type="checkbox"/>
	3.4	<ul style="list-style-type: none"> Stand by person available 		<input type="checkbox"/>
	3.5	<ul style="list-style-type: none"> Signs/barriers erected 		<input type="checkbox"/>
	3.6	<ul style="list-style-type: none"> Equipment provided where necessary 		<input type="checkbox"/>
	3.7	<ul style="list-style-type: none"> Training provided and records maintained 		<input type="checkbox"/>
	3.8	<ul style="list-style-type: none"> Confined space records maintained 		<input type="checkbox"/>
	3.9	<ul style="list-style-type: none"> Emergency response provisions 		<input type="checkbox"/>
	3.10	<ul style="list-style-type: none"> Clear of contaminants, atmospheric testing and monitoring 		<input type="checkbox"/>
	3.11	<ul style="list-style-type: none"> Ladders only used when angle between ladder and horizontal $\geq 80^\circ$ and control measures used to prevent ladder from moving whilst in use 		<input type="checkbox"/>

4.0 Falling objects and public protection <i>(Part 20, Division 2, Subdivision 11 Workplace Health and Safety Regulation 2008)</i>	4.1	<ul style="list-style-type: none"> Risk assessment for civil and housing construction work – controls in place 		<input type="checkbox"/>
	4.2	<ul style="list-style-type: none"> Control measures implemented for non-civil or housing construction work 		<input type="checkbox"/>
	4.3	<ul style="list-style-type: none"> Barricade/hoarding height and type appropriate 		<input type="checkbox"/>
	4.4	<ul style="list-style-type: none"> Gantry provided 		<input type="checkbox"/>
	4.5	<ul style="list-style-type: none"> Catch platform with perimeter containment screening erected 		<input type="checkbox"/>
	4.6	<ul style="list-style-type: none"> Closure of adjoining areas 		<input type="checkbox"/>
	4.7	<ul style="list-style-type: none"> Loads lifted over adjoining areas – controls implemented 		<input type="checkbox"/>
	4.8	<ul style="list-style-type: none"> Formwork – risks assessed and controls implemented 		<input type="checkbox"/>
5.0 Demolition <i>(Part 20, Division 2, Subdivision 11 Workplace Health and Safety Regulation 2008)</i>	5.1	<ul style="list-style-type: none"> If required, demolition plan available and adhered to 		<input type="checkbox"/>
	5.2	<ul style="list-style-type: none"> Risk assessment undertaken and controls implemented reflective of public access and security, weather and spread of waste material e.g. dust 		<input type="checkbox"/>
	5.3	<ul style="list-style-type: none"> Emergency procedures available 		<input type="checkbox"/>
	5.4	<ul style="list-style-type: none"> Work method statements (WMS) available 		<input type="checkbox"/>
	5.5	<ul style="list-style-type: none"> Activities comply with WMS 		<input type="checkbox"/>
	5.6	<ul style="list-style-type: none"> Falling object protection available for workers 		<input type="checkbox"/>
	5.7	<ul style="list-style-type: none"> Certification available for prescribed activities 		<input type="checkbox"/>
	5.8	<ul style="list-style-type: none"> Plant used correctly 		<input type="checkbox"/>

	5.9	• Pre-stressing/post-tensioning concrete		<input type="checkbox"/>
	5.10	• Structural steel erection		<input type="checkbox"/>
	5.11	• Concrete/Masonry cutting		<input type="checkbox"/>
	5.12	• Demolition work undertaken in accordance with <i>AS/NZS 2601</i>		<input type="checkbox"/>
6.0 Welding/Hot work <i>(Welding Technical Industry of Australia Technical Note 7 Health and Safety in Welding 2004)</i>	6.1	• Fire extinguisher available		<input type="checkbox"/>
	6.2	• Cylinders upright and secured		<input type="checkbox"/>
	6.3	• Valves kept closed		<input type="checkbox"/>
	6.4	• Flashback arresters/non-return valves provided		<input type="checkbox"/>
	6.5	• Separate storage areas for fuel, gas and oxygen cylinders outside range of falling debris and away from heavily trafficked areas		<input type="checkbox"/>
	6.6	• Storage areas clear of combustibles including fuels and designated no smoking areas and protected from sunlight		<input type="checkbox"/>
	6.7	• Cutting torch cylinders not placed where they might become part of electrical circuit		<input type="checkbox"/>
	6.8	• Pressure regulators on oxy-torch regularly serviced and tested for accuracy		<input type="checkbox"/>
	6.9	• Screens used where needed		<input type="checkbox"/>
	6.10	• Regulator, hoses/leads and handset condition acceptable		<input type="checkbox"/>

7.0 Underground services/ utilities (Part 20, Division 2, Subdivision 10 Workplace Health and Safety Regulation 2008)	7.1	<ul style="list-style-type: none"> • Knowledge of location of underground services from appropriate source 		<input type="checkbox"/>
	7.2	<ul style="list-style-type: none"> • Underground services information recorded in writing 		<input type="checkbox"/>
	7.3	<ul style="list-style-type: none"> • Information passed on to relevant persons 		<input type="checkbox"/>
	7.4	<ul style="list-style-type: none"> • De-energised power supplies where appropriate 		<input type="checkbox"/>
	7.5	<ul style="list-style-type: none"> • Isolation and tagging of shut off valves and switches 		<input type="checkbox"/>
	7.6	<ul style="list-style-type: none"> • Risk assessment undertaken and controls implemented 		<input type="checkbox"/>
8.0 Excavation (Part 20, Division 3, Subdivisions 8 and 9 Workplace Health and Safety Regulation 2008)	8.1	<ul style="list-style-type: none"> • Underground services isolated 		<input type="checkbox"/>
	8.2	<ul style="list-style-type: none"> • Ground stability checked and controls implemented 		<input type="checkbox"/>
	8.3	<ul style="list-style-type: none"> • Risk assessment undertaken for types of excavations 		<input type="checkbox"/>
	8.4	<ul style="list-style-type: none"> • All types of excavations barricaded 		<input type="checkbox"/>

9.0 Trenching <i>(Part 20, Division 3, Subdivision 9 Workplace Health and Safety Regulation 2008)</i>	9.1	<ul style="list-style-type: none"> Shoring appropriate to work being undertaken 		<input type="checkbox"/>
	9.2	<ul style="list-style-type: none"> Benching appropriate to work being undertaken 		<input type="checkbox"/>
	9.3	<ul style="list-style-type: none"> Battering appropriate to work being undertaken 		<input type="checkbox"/>
	9.4	<ul style="list-style-type: none"> Geo-technical engineer's written approval received 		<input type="checkbox"/>
	9.5	<ul style="list-style-type: none"> Access – ladder every 9m 		<input type="checkbox"/>
	9.6	<ul style="list-style-type: none"> Barriers and covers used to protect spaces 		<input type="checkbox"/>
	Risk Assessment			
	10.1	<ul style="list-style-type: none"> Risk assessment undertaken and WMS prepared as required 		<input type="checkbox"/>
	10.2	<ul style="list-style-type: none"> Considers workplace nature, size and layout 		<input type="checkbox"/>
	10.3	<ul style="list-style-type: none"> Considers duration, extent and type of work to be undertaken 		<input type="checkbox"/>
	10.4	<ul style="list-style-type: none"> Considers height at which workers required to access/undertake work 		<input type="checkbox"/>
	10.5	<ul style="list-style-type: none"> Considers training and experience of employees undertaking work 		<input type="checkbox"/>

10.6	<ul style="list-style-type: none"> Considers access to work area including terrain, travel distance, ease of access for equipment 		<input type="checkbox"/>
10.7	<ul style="list-style-type: none"> Considers number and movement of people and plant on-site 		<input type="checkbox"/>
10.8	<ul style="list-style-type: none"> Considers conditions of work including windy/slippery, poor lighting, sloping surfaces, other hazards above/below work areas e.g. powerlines, impaling hazards/trees 		<input type="checkbox"/>
Potential falls			
10.9	<ul style="list-style-type: none"> Risk assessment undertaken for potential falls $\leq 2\text{m}$ or $\leq 3\text{m}$ or roof with slope $\geq 26^\circ$ 		<input type="checkbox"/>
10.10	<ul style="list-style-type: none"> Controls implemented for potential falls $\geq 2\text{m}$ or $\geq 3\text{m}$ or roof with slope $\geq 26^\circ$ 		<input type="checkbox"/>
10.11	<ul style="list-style-type: none"> Controls prescribed by <i>WHS Reg 2008</i> adhered to 		<input type="checkbox"/>
10.12	<ul style="list-style-type: none"> If fall prevention not practicable, fall arrest and harm minimisation measures available when fall arrested 		<input type="checkbox"/>
Edge Protection			
10.13	<ul style="list-style-type: none"> Installed as per manufacturer's specifications and sign-off 		<input type="checkbox"/>
10.14	<ul style="list-style-type: none"> Adequate to withstand loadings 		<input type="checkbox"/>
10.15	<ul style="list-style-type: none"> Hand, mid and lower rails fitted at correct heights or mesh 		<input type="checkbox"/>

Fall protection cover			
10.16	• Adequate strength		<input type="checkbox"/>
10.17	• Secured in place		<input type="checkbox"/>
Travel restraint system			
10.18	• Installed by competent person		<input type="checkbox"/>
10.19	• Anchorage point adequate		<input type="checkbox"/>
10.20	• Users trained in safe and correct use		<input type="checkbox"/>
10.21	• No evidence of wear or weakness		<input type="checkbox"/>
10.22	• Inspected every 6 months and records maintained		<input type="checkbox"/>
Fall arrest platforms			
10.23	• Able to withstand impact of fall		<input type="checkbox"/>
10.24	• Distance from sloped surface is 675mm minimum width of unobstructed landing area		<input type="checkbox"/>
10.25	• Distance from sloped surface/gutter line <1m for $\geq 26^\circ$ or 300mm for $\geq 26^\circ$		<input type="checkbox"/>
10.26	• Edge protection compliant with <i>s319 WHS Reg 2008</i>		<input type="checkbox"/>
10.27	• Controls implemented to prevent or minimise risk of person falling off inner edge of length of platform or face of structure adjacent to fall arresting platform if gap $\geq 225\text{mm}$		<input type="checkbox"/>

Fall arrest system			
10.28	<ul style="list-style-type: none"> • Anchorage point designed, inspected, approved and located for safe use 		<input type="checkbox"/>
10.29	<ul style="list-style-type: none"> • Energy absorber limits force applied to person by fall to $\leq 6\text{kN}$ 		<input type="checkbox"/>
10.30	<ul style="list-style-type: none"> • Installed as per specifications of manufacturer/supplier/engineer /competent person 		<input type="checkbox"/>
10.31	<ul style="list-style-type: none"> • Maintenance as per instructions of manufacturer/supplier/engineer / competent person 		<input type="checkbox"/>
10.32	<ul style="list-style-type: none"> • Adequate free fall distance to prevent person hitting object, ground or another horizontal surface 		<input type="checkbox"/>
10.33	<ul style="list-style-type: none"> • System safe for use and users trained 		<input type="checkbox"/>
10.34	<ul style="list-style-type: none"> • Written procedures available for safely retrieving person who has fallen as soon as possible after the fall 		<input type="checkbox"/>
10.35	<ul style="list-style-type: none"> • Written procedures available for ensuring the safety of persons involved in retrieval of persons who have fallen 		<input type="checkbox"/>
10.36	<ul style="list-style-type: none"> • No evidence of wear or weakness affecting system's safety 		<input type="checkbox"/>

10.37	<ul style="list-style-type: none"> Inspected every 6 months and records maintained 		<input type="checkbox"/>
10.38	<ul style="list-style-type: none"> System not re-used unless manufacturer or competent person inspected and certified it fit for safe use 		<input type="checkbox"/>
10.39	<ul style="list-style-type: none"> System used in accordance with instructions of manufacturer/supplier/engineer /competent person 		<input type="checkbox"/>
10.40	<ul style="list-style-type: none"> System not used when person working alone 		<input type="checkbox"/>
Elevating work platforms			
10.41	<ul style="list-style-type: none"> Training of operators by competent person 		<input type="checkbox"/>
10.42	<ul style="list-style-type: none"> Log book maintained 		<input type="checkbox"/>
10.43	<ul style="list-style-type: none"> For boom type EWPs, harness used 		<input type="checkbox"/>
10.44	<ul style="list-style-type: none"> If $\geq 11\text{m}$ boom length, appropriate certificate of competency retained 		<input type="checkbox"/>
Industry safety net			
10.45	<ul style="list-style-type: none"> Designed, installed, used, inspected and maintained in accordance with instructions of manufacturer/supplier/engineer /competent person 		<input type="checkbox"/>
Single extension ladders			
10.46	<ul style="list-style-type: none"> Single ladder $\leq 6.1\text{m}$ in length 		<input type="checkbox"/>
10.47	<ul style="list-style-type: none"> Extension ladder $\leq 7.5\text{m}$ in length 		<input type="checkbox"/>
10.48	<ul style="list-style-type: none"> Risk assessment and controls implemented prior to use of ladder 		<input type="checkbox"/>

	10.49	<ul style="list-style-type: none"> When working from ladder, workers maintain 3 points of contact or fall prevention control implemented or fall arrest harness system used that is not attached to the ladder 		<input type="checkbox"/>
	10.50	<ul style="list-style-type: none"> Ladder secured to prevent movement at or near the top or bottom 		<input type="checkbox"/>
Ladders generally				
	10.51	<ul style="list-style-type: none"> Industrial rated $\geq 120\text{kg}$ 		<input type="checkbox"/>
	10.52	<ul style="list-style-type: none"> When in use, workers maintain 3 points of contact with ladder 		<input type="checkbox"/>
	10.53	<ul style="list-style-type: none"> Secured top or bottom or footed 		<input type="checkbox"/>
	10.54	<ul style="list-style-type: none"> Used for intended purposes 		<input type="checkbox"/>
	10.55	<ul style="list-style-type: none"> Set up - angle between ladder and horizontal is $\geq 70^\circ$ and $\geq 80^\circ$ 		<input type="checkbox"/>
	10.56	<ul style="list-style-type: none"> Extends 1m above access point 		<input type="checkbox"/>
	10.57	<ul style="list-style-type: none"> Ladder in good condition 		<input type="checkbox"/>
Work on platforms supported by trestle ladders				
	10.58	<ul style="list-style-type: none"> Risk assessment undertaken and controls implemented 		<input type="checkbox"/>
	10.59	<ul style="list-style-type: none"> Secured to prevent movement 		<input type="checkbox"/>
	10.60	<ul style="list-style-type: none"> Edge protection erected along outer edge of length of platform if fall potential $\geq 2/3\text{m}$ and compliant with <i>319 WHS Reg 2008</i> 		<input type="checkbox"/>

	10.61	<ul style="list-style-type: none"> Control measures implemented for risk of person falling off inner edge of length of platform if gap between inner edge and face of adjacent building or other structure $\geq 225\text{mm}$ 		<input type="checkbox"/>
	10.62	<ul style="list-style-type: none"> Control measures implemented for risk of person falling off edge of each end of platform 		<input type="checkbox"/>
	10.63	<ul style="list-style-type: none"> If fall potential $\geq 2/3\text{m}$, platform has unobstructed surface width (light work $\geq 225\text{mm}$, other work $\geq 450\text{mm}$) 		<input type="checkbox"/>
	10.64	<ul style="list-style-type: none"> Platform $< 5\text{m}$ height 		<input type="checkbox"/>
11.0 Electrical <i>(Part 4 and Part 5, Division 5, Subdivision 3, Electrical Safety Regulation 2002, Code of Practice for Working Near Exposed Live Parts and AS/NZS 3012)</i>	11.1	<ul style="list-style-type: none"> Leads and tools in good condition 		<input type="checkbox"/>
	11.2	<ul style="list-style-type: none"> Leads positioned to avoid damage 		<input type="checkbox"/>
	11.3	<ul style="list-style-type: none"> Leads tested and tagged 		<input type="checkbox"/>
	11.4	<ul style="list-style-type: none"> RCDs in place and working 		<input type="checkbox"/>
	11.5	<ul style="list-style-type: none"> No double adapters/piggyback plugs 		<input type="checkbox"/>
	11.6	<ul style="list-style-type: none"> Switchboard compliant with AS/NZS 3012 		<input type="checkbox"/>
	11.7	<ul style="list-style-type: none"> Switchboard clearances observed 		<input type="checkbox"/>
	11.8	<ul style="list-style-type: none"> If used, extension ladders $\geq 9.2\text{m}$ in length as per s327 WHS Reg 1997 		<input type="checkbox"/>

12.0 Plant <i>(Part 20, Division 3, Subdivisions 5 and 13 and Division 5, Workplace Health and Safety Regulation 2008, Plant Code of Practice 2005, Scaffolding Code of Practice 2004, Mobile Crane Code of Practice 2006 and Tower Crane Code of Practice 2006, Concrete Pumping Code of Practice 2005)</i>	12.1	• Safe/fit for purpose		<input type="checkbox"/>
	12.2	• Effectively maintained		<input type="checkbox"/>
	12.3	• Used in accordance with manufacturer specifications		<input type="checkbox"/>
	12.4	• Emergency stop devices fitted and used		<input type="checkbox"/>
	12.5	• Access and egress appropriate		<input type="checkbox"/>
	12.6	• Adequate WMS provided		<input type="checkbox"/>
	12.7	• Work complies with WMS		<input type="checkbox"/>
	12.8	• Reversing alarms in use		<input type="checkbox"/>
	12.9	• If warning lights fitted, used		<input type="checkbox"/>
	12.10	• Log books maintained		<input type="checkbox"/>
	12.11	• ROPS/FOPS fitted where required		<input type="checkbox"/>
	12.12	• Training in safe operation provided		<input type="checkbox"/>
	12.13	• Process for selecting plant suitable for job		<input type="checkbox"/>
	12.14	• Qualifications/certification of operators		<input type="checkbox"/>
	12.15	• Working within equipment specifications e.g. load charts		<input type="checkbox"/>
	12.16	• Set up appropriate to context		<input type="checkbox"/>
	12.17	• PPE provided		<input type="checkbox"/>
	12.18	• Registrable plant registered		<input type="checkbox"/>
	12.19	• Effective controls for plant in place, monitored and reviewed		<input type="checkbox"/>
	12.20	• Plant not used as control measure unless maintained		<input type="checkbox"/>
	12.21	• Control measures used if plant erected/installed after construction work starts		<input type="checkbox"/>

12.22	<ul style="list-style-type: none"> Written evidence about load capacity of plant provided, if required 		<input type="checkbox"/>
12.23	<ul style="list-style-type: none"> Mobile cranes used in accordance with <i>Mobile Crane Code of Practice 2006</i>, <i>AS/NZS 1418.5</i>, <i>AS/NZS 2250.1</i> and <i>AS/NZS 2550.5</i> 		<input type="checkbox"/>
12.24	<ul style="list-style-type: none"> Hoists used in accordance with <i>AS/NZS 1418.7</i> 		<input type="checkbox"/>
12.25	<ul style="list-style-type: none"> Explosive powered tools used in accordance with <i>AS/NZS 1873.1</i> 		<input type="checkbox"/>
12.26	<ul style="list-style-type: none"> Lasers used in accordance with <i>AS/NZS 2397</i> 		<input type="checkbox"/>
12.27	<ul style="list-style-type: none"> Pneumatic tools maintained and used correctly 		<input type="checkbox"/>
12.28	<ul style="list-style-type: none"> Fire extinguishers compliant with <i>AS/NZS 1851.1</i> 		<input type="checkbox"/>
Risk assessment for mobile plant			
12.29	<ul style="list-style-type: none"> Unstable or uneven ground conditions 		<input type="checkbox"/>
12.30	<ul style="list-style-type: none"> Contact with overhead powerlines 		<input type="checkbox"/>
12.31	<ul style="list-style-type: none"> Weather conditions 		<input type="checkbox"/>
12.32	<ul style="list-style-type: none"> Work undertaken in accordance with WMS 		<input type="checkbox"/>
12.33	<ul style="list-style-type: none"> Interaction of plant and people 		<input type="checkbox"/>
Scaffolding			
12.34	<ul style="list-style-type: none"> Scaffold plan available and followed 		<input type="checkbox"/>
12.35	<ul style="list-style-type: none"> Erection/dismantle procedures available and followed 		<input type="checkbox"/>

12.36	<ul style="list-style-type: none"> Used in accordance with manufacturer specifications 		<input type="checkbox"/>
12.37	<ul style="list-style-type: none"> Access and egress compliant with AS/NSZ 1576 part 1, section 3.2 and 3.6 		<input type="checkbox"/>
12.38	<ul style="list-style-type: none"> Guardrails, midrails, toeboards and screens used as per AS1576 part 1, section 3.5 		<input type="checkbox"/>
12.39	<ul style="list-style-type: none"> Ties/braces used in accordance with AS/NZS 1576 part 1, s2.8 		<input type="checkbox"/>
12.40	<ul style="list-style-type: none"> Soleboards and baseplates used as per AS4576, s8.3 		<input type="checkbox"/>
12.41	<ul style="list-style-type: none"> Adequate for loads applied as per AS/NZS 1576 		<input type="checkbox"/>
12.42	<ul style="list-style-type: none"> Stability 		<input type="checkbox"/>
12.43	<ul style="list-style-type: none"> Work undertaken in accordance with <i>Scaffolding Code of Practice 2004</i> 		<input type="checkbox"/>
Loading bays			
12.44	<ul style="list-style-type: none"> Propped as per specification 		<input type="checkbox"/>
12.45	<ul style="list-style-type: none"> SWL marked 		<input type="checkbox"/>
12.46	<ul style="list-style-type: none"> Edge protection and gates in place 		<input type="checkbox"/>

13.0 Tilt-up and Pre-cast Concrete Construction <i>(Formwork Code of Practice 2006, Tilt-up and Pre- cast Construction Industry Code of Practice 2003 and Concrete Pumping Code of Practice 2005)</i>	13.1	• Lifting plan available		<input type="checkbox"/>
	13.2	• Drawings for elements available and followed		<input type="checkbox"/>
	13.3	• Temporary bracing instruction available		<input type="checkbox"/>
	13.4	• Braces are engineer-supplied and identified		<input type="checkbox"/>
	13.5	• Correct number of braces used and installed as per specifications		<input type="checkbox"/>
	13.6	• Lifting and bracing inserts installed and used as per specifications		<input type="checkbox"/>
	13.7	• Information provided to rigging crews		<input type="checkbox"/>
	13.8	• Exclusion zones set up		<input type="checkbox"/>
	Risk assessment for panel erections			
	13.9	• Weather conditions		<input type="checkbox"/>
	13.10	• Crane loading		<input type="checkbox"/>
	13.11	• Wind loading		<input type="checkbox"/>
	13.12	• Risk of progressive collapse		<input type="checkbox"/>
	13.13	• Poor casting practices		<input type="checkbox"/>
	13.14	• Incorrectly located lifting clutches		<input type="checkbox"/>
	13.15	• Temporary bracing required		<input type="checkbox"/>
	13.16	• Storage requirements		<input type="checkbox"/>
	13.17	• Access constraints		<input type="checkbox"/>
	Concrete pumping			
	13.18	• Location/set up appropriate		<input type="checkbox"/>
13.19	• Appropriate access for concrete delivery		<input type="checkbox"/>	
13.12 0	• Washout area provided		<input type="checkbox"/>	

13.21	• Log books maintained		<input type="checkbox"/>
13.22	• Pipelines secure		<input type="checkbox"/>
13.23	• Work undertaken in accordance with <i>Concrete Pumping Code of Practice 2005</i>		<input type="checkbox"/>
Formwork			
13.24	• Formwork plan available and followed		<input type="checkbox"/>
13.25	• Formwork design certified safe by competent person		<input type="checkbox"/>
13.26	• All penetrations covered and or barricaded		<input type="checkbox"/>
13.27	• Stripping procedure available and followed		<input type="checkbox"/>
13.28	• Fall prevention controls implemented whilst laying joist and floor		<input type="checkbox"/>
13.29	• Access to leading edge restricted		<input type="checkbox"/>
13.30	• Edge protection/perimeter containment screening erected		<input type="checkbox"/>
13.31	• Frame sets correctly set up		<input type="checkbox"/>
13.32	• Falling object controls in place		<input type="checkbox"/>
13.33	• Erection procedures followed		<input type="checkbox"/>
13.34	• Work complies with <i>Formwork Code of Practice 2006</i>		<input type="checkbox"/>

14.0 Manual tasks <i>(Manual Tasks Code of Practice 2000)</i>	14.1	<ul style="list-style-type: none"> High risk manual tasks identified in CSP/WMS 		<input type="checkbox"/>
	14.2	<ul style="list-style-type: none"> Risk assessments completed for identified high risk tasks 		<input type="checkbox"/>
	14.3	<ul style="list-style-type: none"> Appropriate controls implemented 		<input type="checkbox"/>
	14.4	<ul style="list-style-type: none"> Workers observed not subject to direct stressors (awkward postures, forceful exertions, repetition and duration, and vibration) 		<input type="checkbox"/>
15.0 Hazardous substances <i>(Part 16, Division 4, Workplace Health and Safety Regulation 2008 and Hazardous Substances Code of Practice 2003)</i>	15.1	<ul style="list-style-type: none"> Labelled with substance's product name and risk and safety phrases 		<input type="checkbox"/>
	15.2	<ul style="list-style-type: none"> Decanted substances labelled 		<input type="checkbox"/>
	15.3	<ul style="list-style-type: none"> Hazardous substances register maintained 		<input type="checkbox"/>
	15.4	<ul style="list-style-type: none"> MSDS included in register 		<input type="checkbox"/>
	15.5	<ul style="list-style-type: none"> MSDS located close to work area 		<input type="checkbox"/>
	15.6	<ul style="list-style-type: none"> Risk assessment conducted and recorded 		<input type="checkbox"/>
	15.7	<ul style="list-style-type: none"> Handling and use as per risk assessments 		<input type="checkbox"/>
	15.8	<ul style="list-style-type: none"> Exposure controlled 		<input type="checkbox"/>
	15.9	<ul style="list-style-type: none"> Warning of presence and location of hazardous substances in enclosed system 		<input type="checkbox"/>
	15.10	<ul style="list-style-type: none"> Health surveillance provided for substances identified in <i>Schedule 8 WHS Reg 2008</i> 		<input type="checkbox"/>
	15.11	<ul style="list-style-type: none"> Induction and training provided and recorded 		<input type="checkbox"/>

16.0 Dangerous goods <i>(Part 3, Division 1, Dangerous Goods Safety Management Regulation 2001)</i>	16.1	<ul style="list-style-type: none"> Dangerous goods storage – risk assessments documented and available 		<input type="checkbox"/>
	16.2	<ul style="list-style-type: none"> Register of dangerous goods and MSDS available 		<input type="checkbox"/>
	16.3	<ul style="list-style-type: none"> Spill containment procedures available and followed 		<input type="checkbox"/>
	16.4	<ul style="list-style-type: none"> Controls to protect persons from impact of dangerous goods 		<input type="checkbox"/>
	16.5	<ul style="list-style-type: none"> Compatibility of substances considered in storage and use of dangerous goods 		<input type="checkbox"/>
	16.6	<ul style="list-style-type: none"> Placarding/signage displayed 		<input type="checkbox"/>
17.0 Asbestos management <i>(Part 13, Workplace Health and Safety Regulation 2008)</i>	17.1	<ul style="list-style-type: none"> Asbestos management/removal plan where asbestos is/could be present 		<input type="checkbox"/>
	17.2	<ul style="list-style-type: none"> Risk assessments undertaken and consider type, location and friability of asbestos 		<input type="checkbox"/>
	17.3	<ul style="list-style-type: none"> Appropriate certificate/license held by person/s removing asbestos 		<input type="checkbox"/>
	17.4	<ul style="list-style-type: none"> ACMs appropriately labelled and isolated 		<input type="checkbox"/>
	17.5	<ul style="list-style-type: none"> Monitoring of atmosphere where asbestos removed 		<input type="checkbox"/>
	17.6	<ul style="list-style-type: none"> Health surveillance undertaken for workers involved in asbestos processes 		<input type="checkbox"/>

18.0 First aid <i>(Part 24 Workplace Health and Safety Regulation 2008 and First Aid Code of Practice 2004)</i>	18.1	<ul style="list-style-type: none"> Available and reasonably accessible to workers 		<input type="checkbox"/>
	18.2	<ul style="list-style-type: none"> Equipment is hygienic, safe and serviceable 		<input type="checkbox"/>
	18.3	<ul style="list-style-type: none"> Supplies provided are appropriate for the size and complexity of the project 		<input type="checkbox"/>
19.0 Noise <i>(Part 12, Workplace Health and Safety Regulation 2008 and Noise Code of Practice 2004)</i>	19.1	<ul style="list-style-type: none"> Noisy process/tasks identified in WMS/Construction safety plan 		<input type="checkbox"/>
	19.2	<ul style="list-style-type: none"> Risk assessments written and recorded in WMS/construction safety plan 		<input type="checkbox"/>
	19.3	<ul style="list-style-type: none"> Effective controls implemented to reduce worker exposure to noise below exposure standards 		<input type="checkbox"/>
	19.4	<ul style="list-style-type: none"> PPE supplied, used as required and enforced 		<input type="checkbox"/>
	19.5	<ul style="list-style-type: none"> Areas above 85dB(A) identified and signed 		<input type="checkbox"/>

20.0 General Traffic Management <i>(Part 20, Division 2, Subdivision 11, Workplace Health and Safety Regulation 2008 and Traffic Management for Construction or Maintenance Work Code of Practice 2008)</i>	20.1	<ul style="list-style-type: none"> Risk assessment undertaken and controls implemented for traffic hazards (considers site layout, public access, visibility, line of sight and work scheduling) 		<input type="checkbox"/>
	20.2	<ul style="list-style-type: none"> Traffic management initiatives evident e.g. high visibility clothing, warning signs, directional signage, bollards, barriers and witches hats) 		<input type="checkbox"/>
	20.3	<ul style="list-style-type: none"> Suitable space available for movement 		<input type="checkbox"/>
	20.4	<ul style="list-style-type: none"> If traffic management plan available, controls implemented and adhered to 		<input type="checkbox"/>
	20.5	<ul style="list-style-type: none"> If required, traffic controller appointed 		<input type="checkbox"/>
	20.6	<ul style="list-style-type: none"> Road and footpath closures/permits obtained, where required 		<input type="checkbox"/>
	General/Administrative			
	21.1	<ul style="list-style-type: none"> TMP documented and on-site 		<input type="checkbox"/>
	21.2	<ul style="list-style-type: none"> Physical installation of signs reflective of documented approach in TMP (<i>Appendix B</i>) 		<input type="checkbox"/>
	21.3	<ul style="list-style-type: none"> Distances between signs as per relevant diagram (<i>Referenced Diagram</i>) 		<input type="checkbox"/>

Signage: Condition and position			
21.4	<ul style="list-style-type: none"> Installed signs made from class 1 materials (s3.2(d)) 		<input type="checkbox"/>
21.5	<ul style="list-style-type: none"> Serviceability i.e. surface damaged, readability (s2.5.1(a)) 		<input type="checkbox"/>
21.6	<ul style="list-style-type: none"> Clean i.e. free from dirt and grime (s2.5.1(b)) 		<input type="checkbox"/>
21.7	<ul style="list-style-type: none"> Colour not severely faded (s2.5.1(c)) 		<input type="checkbox"/>
21.8	<ul style="list-style-type: none"> Min. 1m clear of travelled path (s2.5.2 line 2) 		<input type="checkbox"/>
21.9	<ul style="list-style-type: none"> Height measured to underside of sign in accordance with s2.5.2 Paragraph 2: <ul style="list-style-type: none"> - 1.5m Rural - 2.2m Urban - 200mm Short term work or on concrete 		<input type="checkbox"/>
21.10	<ul style="list-style-type: none"> Positioned at right angles to traffic (s2.5.4) 		<input type="checkbox"/>
Delineation			
21.11	<ul style="list-style-type: none"> Type used is in accordance with Part 3 		<input type="checkbox"/>
21.12	<ul style="list-style-type: none"> Installed at 20 and 50m spacing (s3.9.2 Paragraph 1 (i)) 		<input type="checkbox"/>
21.13	<ul style="list-style-type: none"> Bollards/traffic cones free from bitumen and not severely faded 		<input type="checkbox"/>
21.14	<ul style="list-style-type: none"> Lateral shift markers positioned correctly and diverting traffic in correct direction (s3.9.3) 		<input type="checkbox"/>

Containment fences and safety barriers (only applicable if specified in traffic management plan)			
21.15	<ul style="list-style-type: none"> Containment barriers erected (<i>Figure 4.3</i>) 		<input type="checkbox"/>
21.16	<ul style="list-style-type: none"> Interconnected lightweight plastic water ballasted modules not being used as containment fence or exposed to traffic (<i>s3.10</i>) 		<input type="checkbox"/>
MUTCD Compliant safety barrier system e.g. Triton, Guardian (if applicable)			
21.17	<ul style="list-style-type: none"> Water-filled interconnected safety barriers are certified crash barrier (<i>s3.10</i>) 		<input type="checkbox"/>
21.18	<ul style="list-style-type: none"> Plastic barriers interconnected and cables fitted 		<input type="checkbox"/>
21.19	<ul style="list-style-type: none"> Plastic barriers are water-filled 		<input type="checkbox"/>
Portable concrete barriers (if applicable)			
21.20	<ul style="list-style-type: none"> Safety barriers comply with requirements of <i>AS/NZS 3845 (s3.10.2(a))</i> 		<input type="checkbox"/>
21.21	<ul style="list-style-type: none"> Temporary barrier and end treatments installed (<i>s3.10.2(c)</i>) 		<input type="checkbox"/>
Vehicle mounted warning devices			
21.22	<ul style="list-style-type: none"> All plant items, supervisors' vehicle and vehicles visiting site have min. 1 single yellow beacon lamp (<i>s3.12.1</i>) 		<input type="checkbox"/>
21.23	<ul style="list-style-type: none"> Beacon lamps are in operation while plant items in use (<i>s3.12.1</i>) 		<input type="checkbox"/>

Traffic control and Traffic controllers (only applicable if traffic controller/s appointed) (Traffic Management for Construction or Maintenance Work Code of Practice 2008 and Traffic Controller Accreditation Scheme 2007)			
21.24	• Traffic controllers have current licence (s5)		<input type="checkbox"/>
21.25	• Traffic controllers using correct procedures (s3)		<input type="checkbox"/>
21.26	• Traffic controller's baton min. 1.8m (s3.5.2 (b) MUTCD)		<input type="checkbox"/>
21.27	• Traffic controllers have clear escape path (s3)		<input type="checkbox"/>
21.28	• Portable signals used in conjunction with a Stop Bar or Sign R6-6 (s3.5.4(d) MUTCD)		<input type="checkbox"/>
21.29	• Site distances to portable traffic lights min. 150m and units are level (s4.7.3 MUTCD)		<input type="checkbox"/>
Side tracks/Detours (if relevant)			
21.30	• Evidence that the side track is being maintained, pot holes are being filled/sealed and the side track (gravel) is being watered (s4.12.2)		<input type="checkbox"/>
21.31	• Side track delineated and Lateral Shift Markers in correct position (s4.12.2)		<input type="checkbox"/>
21.32	• If detour in use, it is signed and able to be followed		<input type="checkbox"/>
General/Administrative			
21.33	• Workers on-site wearing high visibility clothing (s2.6.4)		<input type="checkbox"/>

	21.34	<ul style="list-style-type: none"> • Signs being open and shut during breaks/overnight/when not required (s2.6.6) 		<input type="checkbox"/>
	21.35	<ul style="list-style-type: none"> • Daily records being maintained 		<input type="checkbox"/>
	21.36	<ul style="list-style-type: none"> • Side streets signed 		<input type="checkbox"/>
	21.37	<ul style="list-style-type: none"> • Side streets have traffic control 		<input type="checkbox"/>
	21.38	<ul style="list-style-type: none"> • Any after hours inspections undertaken are being recorded (<i>Appendix A (A3.5)</i>) 		<input type="checkbox"/>
	21.39	<ul style="list-style-type: none"> • Existing regulatory signs that are irrelevant are covered/removed (s2.7) 		<input type="checkbox"/>
22.0 Contaminated atmospheres <i>(Part 23, Workplace Health and Safety Regulation 2008)</i>	22.1	<ul style="list-style-type: none"> • Risk assessment undertaken for atmospheric contaminants and controls implemented 		<input type="checkbox"/>
	22.2	<ul style="list-style-type: none"> • Atmospheric contaminant below national exposure standard for that contaminant 		<input type="checkbox"/>
	22.3	<ul style="list-style-type: none"> • Suitable and well-maintained ventilation system 		<input type="checkbox"/>
	22.4	<ul style="list-style-type: none"> • Records of atmospheric monitoring maintained 		<input type="checkbox"/>
	22.5	<ul style="list-style-type: none"> • Records of PPE use (respirators) and maintenance 		<input type="checkbox"/>
	22.6	<ul style="list-style-type: none"> • Emergency procedures 		<input type="checkbox"/>
23.0 Extremes of temperature	23.1	<ul style="list-style-type: none"> • Climatic conditions considered and controls implemented e.g. sun protection policy 		<input type="checkbox"/>
	23.2	<ul style="list-style-type: none"> • Risks assessment undertaken and documented 		<input type="checkbox"/>
	23.3	<ul style="list-style-type: none"> • Controls implemented in accordance with outcomes of risk assessment 		<input type="checkbox"/>

24.0 Diving/Water <i>(Part 14, Workplace Health and Safety Regulation 2008 and Occupational Diving Work Code of Practice 2005)</i>	24.1	<ul style="list-style-type: none"> Risk assessment completed for work under/over water and controls implemented 		<input type="checkbox"/>
	24.2	<ul style="list-style-type: none"> Construction diving work undertaken as per AS/NZS 2299 		<input type="checkbox"/>
	24.3	<ul style="list-style-type: none"> Diving records maintained 		<input type="checkbox"/>
	24.4	<ul style="list-style-type: none"> Dive safety log maintained 		<input type="checkbox"/>
	24.5	<ul style="list-style-type: none"> Dive supervisor appointed 		<input type="checkbox"/>
	24.6	<ul style="list-style-type: none"> Stand by driver available 		<input type="checkbox"/>
	24.7	<ul style="list-style-type: none"> Recompressive chamber operated by qualified person 		<input type="checkbox"/>
	24.8	<ul style="list-style-type: none"> Emergency and rescue procedures available 		<input type="checkbox"/>
25.0 Amenities <i>(Part 20, Division 2, Subdivision 12, Workplace Health and Safety Regulation 2008)</i>	25.1	<ul style="list-style-type: none"> Maintained in clean, tidy, serviceable condition 		<input type="checkbox"/>
	25.2	<ul style="list-style-type: none"> System for inspecting and cleaning amenities adhered to 		<input type="checkbox"/>
	25.3	<ul style="list-style-type: none"> Sheltered area for meals 		<input type="checkbox"/>
	25.4	<ul style="list-style-type: none"> Potable drinking water available 		<input type="checkbox"/>
	25.5	<ul style="list-style-type: none"> Toilets provided <i>(1 per 15 workers)</i> 		<input type="checkbox"/>
	25.6	<ul style="list-style-type: none"> Washing facilities provided 		<input type="checkbox"/>
26.0 Subcontractor OHS Management	26.1	<ul style="list-style-type: none"> Adequate system for managing subcontractor OHS implemented and adhered to 		<input type="checkbox"/>
27.0 Other Hazards/Risks	27.1			